



“Guide me in your truth and teach me, for you are God my saviour and my hope is in you all day long.”

We aim high and have self-belief
We have community spirit
We are enterprising
We have enquiring minds
We are respectful

Dear Parent/Carer

Thank you for showing an interest in our school. We are pleased to welcome your child to Tankersley St Peter's C.E. (Aided) Primary School and know that they will be happy and here, enjoy their learning and make new friends.

*Our Tankersley staff team are passionate about making sure your child is given the best possible start to their education and we will do everything we can to help them to fulfil their potential. Our vision and aims are at the centre of everything we do in school. We will encourage your child to **aim high and have a strong belief in themselves**. We will teach them to have an **enquiring mind** and to be **enterprising** in their learning. We want your child to feel valued members of the school community with a strong sense of **self respect** and **respect** for others, so they will achieve their full potential in our distinctively Christian environment.*

I am sure you will agree that the education of your child is a team effort and you are vital members of that team. You are always welcome to visit school to discuss your child's education and development - more formal invitations are issued for Parents' Evenings and specific school events. Communication between Parents and school is vitally important at all stages of education. We hope that you will feel able to consult with us at any time.

*We have a school website www.tankersleystpeters.org.uk with a wealth of information about our school along with our informative class blogs. We use email /school comms to send information out to parents also as well as social media to communicate with our families: We have a school Facebook page - **Tankersley St Peters Primary school** and a Twitter account - **@st_tankersley**.*

Included in our prospectus is other key information about the school which I hope you will find informative and useful. I would like to thank you for taking the time to read about our school and I hope to see you in school very soon.

Kind regards,

Mrs Vicky Harrison (Head teacher) and the Tankersley staff team.

**This booklet contains practical information for parents and carers.
Further information and information about our school curriculum can be found on our
school website and in your school starter pack.**

The school Website

The school website offers a wealth of information and it is regularly updated with key information and whole school letters for parents. www.tankersleypeters.org.uk
Each class has a class blog to reflect the weekly learning in class and a folder containing the fortnightly class newsletters.

The school office

Please contact the school office for information or any queries the school and in this prospectus. Our office staff are Mrs Snowball (business manager) and Mrs Howe (office administrator) - **School telephone – 01226 742357**

The school day – arrangements for dropping off and collecting your child

The school day starts at 9.00am. Our school gates will open at 8.45 am.

- Reception children enter via the electronically timed bottom gate on the New Road entrance and are escorted by the Early years' staff into school (please see further details regarding Nursery below).
- KS1 and KS2 children (year groups 1 to 6) enter school through the top gate on Westwood New Road through the main schoolyard. Parents will follow the one-way system out of school. A member of staff will be on the yard to greet children in from 8.45 am.

(Please note that Breakfast Club opens at 8.00am – children to arrive through the main school office entrance.)

Parents to collect their child at 3.30 pm from the same areas as drop off:

- Reception class– Collect from the EYFS yard
- Year 1 class – Collect from outside the Y1 class
- Year 2 class, Year 3 class, Year 4 class, Year 5 class, Year 6 class – collect from main yard

Arrangement for dropping off and collecting children in Nursery

If your child is in our Nursery – please arrive at 8.40am for the morning session and collect your child at 11.40am.

For the afternoon session, please arrive at 12.40pm and collect your child at 3.40pm. Children in nursery can stay for a school lunch. Nursery parents to enter school through the electronically timed bottom gate on the New Road entrance where a member of staff will greet you to hand over your child.

Safeguarding our children on drop off and pick up.

In order to safeguard our Children, all outside doors and school gates are locked at 9.00am and re-opened at 3.20pm. The Nursery unit will re-open their gates and doors during the lunchtime period for those Children attending afternoon nursery sessions.

Please note that unknown adults are not allowed to collect children from school. Children should not be collected by parents or friends unless this has been agreed by the head teacher. Please phone the school office regarding this if you need your child to be collected by a different adult.

Breakfast Club

Our school Breakfast Club is available to all Children from 8.00 am until 8.50 am every day during term time at a cost of £4.00 per child, per day.

This club is run by school staff from the school hall. Your child can attend breakfast club on any day of the week or the whole week. Children will be given the opportunity of eating a healthy breakfast, completing their homework, reading or participating in creative activities.

To use the breakfast club facility a place must be booked for your child in advance on the school comms payment system.

Admissions

As Tankersley St Peter's Primary is a Church of England school with Aided status, the Governing Body is the Admissions Authority for the school. The Governing Body works in close partnership with the LA on Co-ordinated Arrangements for Admission. The full school admissions policy and procedures are included in a separate document, which is available on our school website.

NOTE – Occasionally a school may be oversubscribed. Any parent who is refused admission to the school has the right of appeal to an independent appeal committee. These appeals are independent of the decision made by the governing body of the school. For further information, please contact the head teacher at the school.

Attendance

At Tankersley we encourage great attendance as this is the foundation for all children to make good progress in their learning. Regular absence from school will always impact on a child's learning.

We have a HERO motto – **Here Everyday Ready Ontime**. Harry the superhero hare is our attendance mascot!

The school has robust procedures to manage good attendance and we work with our parents to achieve this. We reward good attendance in school through our attendance initiatives. Classes are rewarded weekly for the best attendance. Winning classes collect a mini £5 note to save up for a class treat at the end of the year. Individual certificates are also awarded each term for 100% attendance.

We understand that from time to time children are ill and cannot attend school so if your child is going to be absent, please can you contact the school office at the beginning of the school day. Wherever possible, medical appointments should be made after school or in the school holidays. Failure to notify the school of absence will result in the recording of an 'unauthorised absence'. A copy of the schools' Attendance Policy is available from the school office or from the documents section of our school website.

Our Attendance Officer is available to support all our families to promote good attendance. She is available at the beginning of the school day should any parents, Children or families require her help and support or alternatively she can be contacted through the school office.

Under the National guidelines we do not authorise holiday/leave of absence during term time due to the negative impact on children's learning. Any requests for special leave of absence in term time should be referred in writing to the head teacher. An FPN1 fine form will be processed by the Local Authority if your child is frequently absent.

Behaviour and Learning behaviours

We promote both positive behaviour and positive learning behaviours in school. Children are rewarded through different whole school initiatives:

- We give out our Christian Attribute beads to for our key attributes of kindness, patience, goodness, gentleness and self-control.
- On entry to school, children are put into an 'elements' team – *Air Earth Fire or Water* and they can collect points for their team throughout the week for great learning and behaviour.
- Classes also have their own class rewards e.g. postcards home raffle tickets, stickers, marbles in the jar etc. The headteacher also awards special wristbands to children.

We have a sparkle and shine assembly each week on Fridays, where children are awarded special certificates and we celebrate the great things from the week together. We also present a kindness award and attendance award.

Sanctions are occasionally given if a child cannot follow the school behaviour code. If a pupil moves from Green to Amber and then to Red on the class traffic light a text is sent home to parents so they are fully informed of the behaviour incident. These incidents are not the norm.

Our full school behaviour policy is available from the documents section of our school website or on request from the School Office.

Homework / Reading at home

We encourage all our children to read at home daily. Every child is given a special bespoke home school diary containing important information on how to support reading at home and how you can help your child to become a fluent reader.

There are special pages at the back of the diary to record when you have listened to your child read. We ask that parents listen to their child read every day if possible but at least 3 times a week. Children are awarded tokens in school for reading at least 3 times at home which are put into a prize draw

Children are always encouraged to extend their learning at home by following up their lessons in school or by preparing for topics. Homework will be identified in your child's class via weekly newsletters and homework grids. We also pay a subscription the My Maths and the Children in KS2 have a password to access this at home – please see your child's class teacher if your child is not given a password after joining the school.

These are also available from the documents section of our school website and links to great learning websites are shown in the links section of our website.

Curriculum

We have a wide and comprehensive curriculum offer. Children in EYFS learn using the 'Development matters' curriculum outcomes. KS1 (Year 1 and Year 2) and KS2 (Years 3,4,5 and 6) follow the National curriculum. We have a creative curriculum model linked to all subjects.

All our curriculum information is available on our school website.

(Please see the black bar on the school website, which outlines the curriculum offer.)

We have a wide creative curriculum linked to themes and topic areas and we have a specialist music teacher and sports teacher in school for all classes. Every child has the opportunity to learn an instrument.

Early Years Provision – Foundation Stage Unit

At Tankersley St Peter's Primary school, we have an Early Years Nursery Unit with the provision for 26 Children, which is managed by our Foundation Stage Lead and Reception teacher, Nursery Teacher and EYFS practitioners. Children are admitted to our nursery from the age of 3 years. A copy of our Early Years Foundation Stage brochure is available on request or via the school website.

In our EYFS setting, Children are taught a broad balanced curriculum, which is available to view on our school website.

We are able to offer parents a flexible provision with the opportunity to purchase additional sessions if required at a cost of £12 per session per pupil, and £2.00 lunchtime supervision should your child stay during the lunchtime period. The sessions can be booked on a regular basis in advance providing there is the availability.

Invoices for extra provision taken are produced on a weekly basis and will appear for payment on the School Comms Payment System. We also accept payment via the employer voucher system.

Children with Special Educational Needs and Disabilities (SEND)

If your child has a special educational need, we are here to support you. Please see the arrangements for this on our school website. There is also the link to the Local Authority Offer for Children with SEND and some common questions on the web page.

Our Special Educational Needs Coordinator (SENCO) will be able to support you with any questions and how we can help your child in school. We may be able to support your child with an Early Help plan and/or Educational Health Care Plan and the SENCO will support you and your child with this process. Please contact our school SENCO for more information.

Parents visits to school

There are two formal Parents meetings each year when you are invited to school to see your child's teacher on a 1:1 and discuss your child's work and progress in a more formal setting. Parents are invited by letter in the Autumn and Spring terms.

Should you wish to see your child's teacher at another time please make arrangements via the school office or ask the teacher in person.

Uniform and PE kit

Our Governing Body have indicated that they prefer a definitive dress code to be worn by the Children of our school. This ensures a clear identity within the school and sets a positive attitude to learning. The School has a recommended colour scheme:

- Grey trousers/shorts/skirt (Gingham dress in red and white)
- White/red blouse/shirt or polo shirt.
- Red cardigan/sweater/sweatshirt.
- Black shoes or black trainers.

Suppliers of our logo school uniform are:

- School Uniform @ Wynsors World Of Shoes (available online and at the Doncaster Road Barnsley store) : www.schoolshopdirect.co.uk
- School Trends (online) : www.schooltrends.co.uk
- My Clothing (online) : www.myclothing.com

For PE lessons, we request that children have plain black shorts or leggings and a plain red or white t-shirt and suitable trainers or plimsolls for games lessons. Please ensure that all clothing, particularly coats and shoes, are clearly marked with your child's name. We would ask that children do not wear jewellery to school; however, watches and stud earrings are acceptable but will need to be removed for P.E. Governor's request that parents wishing to have their children's ears pierced, do so at the beginning of the summer break so that children do not miss PE lessons.

Illness and Accidents in School and medicines

If your child is ill, or has an accident in school, every effort is made to contact you or the family member you have named on the contact form. It is important to keep us informed of all contact details and where you can normally be contacted during school hours. Please ensure you let school know if your telephone or mobile number changes from the one completed on our contact forms.

All our staff have received first aid training, with all staff adhering to the schools' first aid policy and procedures. We also have staff on site who are designated First Aiders and Paediatric first aiders who received additional up to date training.

If your child is on prescribed medication and is required to have this during the school day a form will need to be completed at the school office before this medication can be administered to your child by a member of staff.

School Meals & School Milk

Children have a daily choice of either a traditional meal, vegetarian option, or an alternative main meal option from the school menu. Meals can be pre-booked through the school meals system on school comms where the menu for the next two weeks can be viewed.

Alternatively, children may bring their own packed lunch from home and provision is made for them to eat these in the school dining hall.

Dinner money is payable in advance of meals taken. Meals are charged at £2.00 per day (£10.00 per week.) Payment can be made using the online payment system. Parents may wish to pay for a half term or a term. Details of the online payment system are available from the school office.

Under our Healthy Schools status, school promotes healthy eating and encourages healthy snacks and packed lunches.

Your child will be provided with the option of purchasing school milk which is available to Children on a daily basis. Our school milk provider is Coolmilk. If you would like your child to have school milk you must register your child online with them, and they will liaise with you directly regarding payment. Children who are entitled to free school milk through 'Scheme of Aid' can still register their child online however; payment will be made through this scheme. Further details of our milk provider are available from the school office, and on the school website.

Educational Visits

To complement our curriculum activities and learning experiences, your child's class teacher will take their class on an education visit each term which is relevant to the topics studied. These visits are a valuable enhancement to your child's learning.

Educational visits usually take place every term, however if the contributions received do not cover the costs incurred the visit may be cancelled with all monies being refunded. Trips and visits can be paid for via the School Comms online payment system.

Extra-Curricular Activities

Tankersley School and its external partner 'Chatterbox' provides after school care and clubs.

Tankersley after school care clubs in school are popular and are usually held from 3.30pm until 4.30pm during the school week. Parents can book a place on these online but spaces are limited. Chatterbox (are a childcare provider independent of Tankersley School) who also provide after school care and collect children from Tankersley at hometime from the school entrance.

Please contact school if you have any other queries about the school or about the information provided in this prospectus.

We look forward to receiving your application. If you experience any issues with the admissions process, do let us know and we will support you through the admissions procedure.

Many thanks,

*Mrs Vicky Harrison (Head teacher)
and all the Staff at Tankersley St Peters C of E Primary School.*

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