

**TANKERSLEY C OF E (A) PRIMARY SCHOOL**

## **ADMISSIONS POLICY**



***'A love of learning developed in a  
Christian environment.'***



## **Admission Policy for Tankersley St. Peter's C of E Aided Primary School 2017-2018**

### **Introduction**

*Tankersley St. Peter's Church of England Aided Primary School* is a Church of England voluntary aided primary school in the Diocese of Sheffield and is maintained by Barnsley LA.

The school provides a distinctively Christian education for children aged 4+ to 11+ years, with priority being given to children who live and worship within the parish of *Tankersley*.

Historically, Anglican schools were parish schools providing education for the community in accordance with the principles of the Church of England. Thus the majority of Sheffield Diocesan schools were established to provide education for the children of the parish within a Christian context. This two-fold aim of being "distinctively Christian" and "serving the local community" is reflected in the school's admission criteria.

*Tankersley St. Peter's* is a Voluntary Aided School in which the Governing Body is the Admission Authority and responsible for admissions. It is guided in that responsibility by the requirements of law, the school trust deed, by advice from the Diocesan Board of Education and its duty to the community.

The Policy should be read in conjunction with the rest of this booklet.

**PLEASE CONTACT US IF YOU NEED ANY HELP IN APPLYING FOR ADMISSION**

**Applications are made by the completion of the COMMON APPLICATION FORM and the Church of England Aided School SUPPLEMENTARY INFORMATION FORM both of which are to be found in the LA ADMISSION BOOKLET.**

The admission number for 2017/18 is 30 and children will be admitted during the Autumn term following their 4<sup>th</sup> birthday. Where parents wish to defer entry or request that the child attends part-time, the request will be considered where it appears to be

in the best interest of the child. **All children will be admitted by the term following their 5<sup>th</sup> birthday – compulsory school age.**

### **Co-ordinated Scheme for Admission Arrangements**

The co-ordinated scheme for admissions is a mechanism that ensures that all parents resident in the *Barnsley* LA who have expressed a preference for a *Barnsley* school before the closing date will receive from the Authority a single offer of a school place on the same day

In order to provide every parent with an offer of one single place the Authority will be working with the Governing Bodies of the Voluntary Aided primary schools within the *Barnsley* area, including *Tankersley St. Peter's*. Details of the co-ordinated scheme can be obtained from the Authority.

### **Parental Preference**

The Local Authority common application form provides the opportunity for parents/guardians to express up to three preferences of schools in rank order of preference. The Governing Body, as the admission authority, has determined that it will acknowledge the parental preference as expressed by the parents/guardians on the common application form in the following manner.

### **Criteria for Admission:**

Children who have a Statement of Special Educational Need and the school is named as the most appropriate educational setting for the child will be admitted.

### **Oversubscription Criteria**

Where there are more applications for admission than the planned admission number stated (footnote 1), the Governing Body/Admission Committee will apply the following criteria in strict order of priority:

### **Priority will be given:-**

1. Children who are in Public Care (Looked After Children)<sup>5</sup> **and** children who have previously been Looked After.

### **Category One**

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**The children of parents/carers who are resident within the ecclesiastical parish of Tankersley and :**

- 2a whose parents/carers regularly and frequently (footnote 2) attend the parish church of Tankersley St. Peter's or St Paul's Pilley and will have an elder brother or sister (footnote 3) in school at the anticipated time of admission
- 2b whose parents/carers regularly and frequently attend the parish church of Tankersley St. Peter's or St. Paul's Pilley.
  
- 3a whose parents/carers regularly and frequently attend another Church of England church, outside the parish and will have an elder brother or sister in school at the anticipated time of admission
- 3b whose parents/carers regularly and frequently attend another Church of England church
  
- 4a whose parents/carers regularly and frequently attend another Christian denomination participating in "Churches Together in England" (footnote 4) and will have an elder brother or sister in school at the anticipated time of admission
- 4b whose parents/carers regularly and frequently attend another Christian denomination participating in "Churches Together in England"
  
- 5a whose parents/carers are active members of other World Faiths with an elder brother or sister in school at the anticipated time of admission
- 5b whose parents/carers are active members of other World Faiths and who wish their child to attend this Church of England School
  
- 6a whose parents/carers will have an elder brother or sister in school at the anticipated time of admission
- 6b whose parents/carers are seeking a Christian environment for their child's education

**Category Two**

**The children of parents/carers who are resident outside the ecclesiastical parish of Tankersley and :**

- 2a whose parents/carers regularly and frequently (footnote 2) attend the parish church of Tankersley St. Peter's (or St. Paul's Pilley) and will have an elder brother or sister (footnote 3) in school at the anticipated time of admission
- 2b whose parents/carers regularly and frequently attend the parish church of Tankersley St. Peter's or St Paul's Pilley.
  
- 3a whose parents/carers regularly and frequently attend another Church of England church and will have an elder brother or sister in school at the anticipated time of admission

- 3b whose parents/carers regularly and frequently attend another Church of England church
- 4a whose parents/carers regularly and frequently attend another Christian denomination participating in “Churches Together in England” (footnote 4) and will have an elder brother or sister in school at the anticipated time of admission
- 4b whose parents/carers regularly and frequently attend another Christian denomination participating in “Churches Together in England”
- 5a whose parents/carers are active members of other World Faiths with an elder brother or sister in school at the anticipated time of admission
- 5b whose parents/carers are active members of other World Faiths and who wish their child to attend this Church of England Aided School
- 6a whose parents/carers will have an elder brother or sister in school at the anticipated time of admission
- 6b whose parents/carers are seeking a Christian environment for their child’s education
- 7 All other children

Should the admission number be reached mid-category, applications in that category will be prioritised on the shortest distance measured in a straight line from the front door of the child’s home address (including flats) to the main entrance of the school, using the Local Authority’s computerised measuring system, with those living closer to the school receiving higher priority.

In the event of two or more children living equidistant from the school, the place will be decided by drawing lots. The first name drawn will be offered the place.

**Footnotes:**

Footnote 1

This number has been calculated according to the net capacity of the school, which the law defines and has been agreed with Barnsley LA

Footnote 2.

Definition of “regular and frequent”

The Governing Body defines regular and frequent as attendance at the place of worship at least once a month for a minimum period of eighteen months prior to the closing date for applications.

Footnote 3

Definition of Sibling

For the sibling criteria to be applicable, one of the following conditions must exist:

- a) a brother and / or sister is to be permanently resident at the same address

b) a stepbrother and / or stepsister is to be permanently resident at the same address (to include half brothers / sisters)

c) a brother and/or sister who do not live at the same residence but, who share the same parent.

You may be required to provide proof eg Birth Certificate and proof of residence as stated above.

Footnote 4  
Churches Together in England

Please refer to the website for an up to date list:

[www.churches-together.org.uk](http://www.churches-together.org.uk)

Footnote 5

Definition of Looked After Children

This term refers to children who are either in care (subject to a care order) or accommodated by a local authority.

### **Place of residence**

The child's ordinary place of residence will be deemed to be a residential property at which the person or persons with parental responsibility for the child resides at the closing date for receiving applications for admission to the school.

Where parental responsibility is held by more than one person and those persons reside in separate properties, the child's ordinary place of residence will be deemed to be that property at which the child resides for the greater part of the week, including weekends.

### **Late Applications**

Late applications will be dealt with in accordance with the Local Authority scheme.

### **Waiting List**

1. Names of children will automatically be placed on the waiting list for this school when the child has been refused admission.
2. A vacancy only arises when the number of offers to the school falls below the admission number.
3. The waiting list will be established on the offer day.
4. The waiting list is determined according to the Governing Body's priority of admission over-subscription criteria.
5. Following the offer day, should an application be received for the school where the pupil has a higher priority as determined by the admissions

criteria for a place at the school, it will be placed on the list, above those with a lower priority.

## **Timetable**

Closing date for receiving applications –January 2018

The date for offers made to parents - April 2018

## **False Information**

1. Where the Governing Body has made an offer of a place at this school on the basis of a fraudulent or intentionally misleading application from a parent, which has effectively denied a place to a child with a stronger claim to a place at the school, the offer of a place will be withdrawn.
2. Where a child starts attending the school on the basis of fraudulent and intentionally misleading information the place may be withdrawn depending on the length of time that the child has been at the school.
3. Where a place or an offer has been withdrawn, the application will be re-considered and a right of independent appeal offered if the place is refused.

## **Applications outside of the normal admissions round**

Applications outside the normal admissions round will be dealt with in accordance with the LA scheme.

## **Appeals against the Governing Body's decision to refuse admission**

1. If a place is not offered at the School parents have the right of appeal to an Independent Appeal Panel formed in accordance with the legislation. Details of the appeals procedure will be sent to parents by the Local Authority.
2. Parents who intend to make an appeal against the Governing Body's decision to refuse admission must submit a notice of appeal within 10 days of receiving the refusal letter to:

Council Governance Officer  
Council Governance Unit  
Barnsley Metropolitan Council  
Town Hall  
Barnsley  
S70 2TA

Normally, appeal hearings will be held within six weeks of the closing date for receiving the notice of appeal.

## **Admission to the Nursery**

Children are admitted to the Nursery when they have attained the age of three years. When the number of applicants exceeds the number of places available the over-subscription criteria are applied.

In the event of a situation where the number of places exceeds the number of applicants then children who have attained the age of three years will be considered for a place. Should the number of applicants then exceed the number of places, admission will be determined through application of the over-subscription criteria.

## **Documentation Required**

1. The school requires additional information not contained on the common application form. This additional information is needed to place your application in the correct priority of admission category.
2. You must complete a Supplementary Information Form which can be found in the Admissions Booklet and return it with your Common Application Form
3. This Supplementary Information form is not an application for admission to the school and its return does not guarantee a place at the school.
4. It is important that the Supplementary Information form is completed as failure to hand it in can affect the priority of admission category your application is placed in.

**Reviewed Sept 2017**

**Next review Sept 2018**